

Northern New Mexico Fine Arts & Crafts Guild

Application for Guild Summer Show Series 2017

Santa Fe, New Mexico

May 27, 28, & 29 - CATHEDRAL PARK

July 15 & 16 - CATHEDRAL PARK

September 23 & 24 - CATHEDRAL PARK

ENTRY DEADLINE is April 1st, 2017

Name: _____

Business Name: _____

Address: _____ Phone: _____

City: _____ State: _____ Zip Code: _____

Email: _____ Website: _____

NM State CRS number _____

- | | | | | |
|--------------------------|-------------------------|-------------------------------|----------|-------|
| <input type="checkbox"/> | May 27, 28, & 29, 2017 | 3-day show booth fee: | \$330.00 | _____ |
| <input type="checkbox"/> | July 15 & 16, 2017 | 2-day show booth fee: | \$230.00 | _____ |
| <input type="checkbox"/> | September 23 & 24, 2017 | 2-day show booth fee: | \$230.00 | _____ |
| <input type="checkbox"/> | 2017 Membership Fee | Nonrefundable Membership Fee: | \$35.00 | _____ |
| | | Total enclosed: | | _____ |

This is juried arts and crafts show. We accept only applications that include all of the following:

- Completed, signed, and dated Application Form. (Include both pages)
- Completed Membership Application
- Three photos of current artwork for jurying including description of media & materials used
- One booth display photo
- Completed City of SF Special Events Lic. Application + \$10 check payable to the City of Santa Fe
- Payment by check or Money Order for Membership and show fees payable to Northern NM Fine Arts & Crafts Guild
- SASE for the application results mailed back to you

Please, no post dated checks. No refunds 45 days before the shows date.

Return check fee \$25. Show cancellation fee - \$25.

Questions? Contact Gail at 505-473-5590 or 505-412-1407 if you need more information.

Northern New Mexico Fine Arts & Crafts Guild

P.O. Box 8521, Santa Fe, NM 87504-8521

email: info@artsandcraftsguild.org website: www.artsandcraftsguild.org

A project of T.O.M., a New Mexico non-profit corporation founded in 1965, a 501(c)3 organization

Northern New Mexico Fine Arts & Crafts Guild Summer Show Series 2017

Rules and Procedures

1. Show hours are 10am to 5pm each day. Set-up time is between 6am and 10am. Breakdown is after 5pm. No early set-up or breakdown.
2. Spaces will be approximately 10 feet x 10 feet. Artists must provide their own display and booth, which must have a professional appearance.
3. By state law and city ordinance all vendors are required to collect and remit gross receipts (sales) tax. You will need a New Mexico CRS number available at no charge upon application to the New Mexico Taxation and Revenue Department. You will also need a Santa Fe artist/artisan or special event license which requires a NM CRS number and a payment of \$10.00 to the "City of Santa Fe". If you do not already have the 2017 City License, and will not have one prior to your first Guild show, please download the city application and include a check for \$10.00 made payable to the City of Santa Fe.
4. All works must be original and be produced by the artist offering the work for sale. The artist must be present during the entire show.
5. The artist may only display work in the media in which he or she was accepted, and the work shall reflect the quality and integrity of the pictures submitted for jurying. Items deemed unacceptable, according to these guidelines, will be asked to be removed from the booth by the Standards Committee. Artists not complying with be asked to leave the show and will not receive a refund of any fees paid.
6. Photos will be returned during the show. The art offered for sale must be the same type, quality, and proportion depicted in the pictures submitted with this application.
7. No vehicles are allowed in Cathedral Park. This makes loading and unloading more difficult, so please move your vehicle out of the loading areas as soon as possible to allow other vendors to unload.
8. There will be overnight security present during the shows, but the Guild cannot and will not be responsible for damage, theft or loss of any exhibitor's work or display materials during or after exhibition hours.
9. This is an outdoor event, so be prepared for changeable weather, especially rain and wind. There will be no refunds of booth fees for any reason 45 days before each show.
10. No music is allow by City ordinance.
11. No stakes are allowed in the ground. Bring enough weights for canopy corners.
12. NO PLASTIC BAGS - 2.25 ml or thinner are allowed to be used by city ordinance after February 27, 2014.
13. All trash must be disposed of properly by vendors.
14. No pets are allowed in booths during show hours, and no dogs are allowed in Cathedral Park at any time.
15. Attitude and cooperation problems will impact the artist's future participation in Guild-sponsored events.

REFUNDS: Booth fees will be refunded to all artists not juried into these shows. Membership fees are not refundable.

I have read and I agree to comply with the exhibit rules and procedures outlined above. I understand that any noncompliance with these rules and regulations will result in my ejection from the show.

Signed _____ Date _____

Please make a copy of this application to keep for your records. Make checks or money orders payable to NNMFA&C Guild. If you don't have the City License, and will not have it prior to your first Guild show, please enclose the city application and a check made out to the City of Santa Fe for \$10.00 Mail completed and signed application with payment and a self addressed stamped enveloped to the Guild at P.O. Box 8521, Santa Fe, NM 87504-8521.